## Participant feedback form

**Activity:**

**Evaluator/ Organisation:**

**Date:**

**Place:**

**Please score your degree of agreement or disagreement with the following statements: 1: Strongly disagree/ 2: Disagree/ 3: Agree/ 4: Strongly agree**

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| --- | --- | --- |
| **Statement** | **Score** | **Comment** |
| The activity was structured and organized well. |  |  |
| The time of the activity was adjusted to the needs and objectives. |  |  |
| I could intervene during the activity. |  |  |
| The objectives of the activity have been achieved. |  |  |
| My expectations have been met (or improved). |  |  |
| The activity provided an opportunity to review procedures. |  |  |
| The activity provided an opportunity to review roles and responsibilities. |  |  |
| The activity allowed an opportunity to identify the next focus areas. |  |  |
| The equipment and staff was sufficient to address the objectives of the activity. |  |  |
| It was easy to understand the roles of each participant. |  |  |
| The documentation provided was sufficient. |  |  |
| Participation in the activity was valuable. |  |  |
| **General comments** |  | |
| **Good practices to maintain** |  | |
| **Deficiencies found** |  | |
| **Suggestions for improvement** |  | |

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| **What types of trainings do your personnel/organisation need to respond more effectively?** |
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